# **Deputy of Investment Planning and Development**

#### Introduction



Name and surname: Tayebeh Nikpai

Position: Deputy of Investment Planning and Development

Father's name: Ahmad Ali Place of birth: Khorramabad

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Internal: -

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Work address: Khorramabad - Bahman Square - Valiasr St. - North Shahid Shafipour

Boulevard - next to the Municipal Cooperation Organization

**Educational background** 

Educational background				
University name	Field of Study	degree of edu	degree of education	
Allameh Tabatabaei University	Economical science	Bachelor		
Karaj Research Institute	System management and planning	MA		

work experience

HOIR GAPGIIG				
Up to date	from	Service location	Position	
yet	1399	Abfa Lorestan	Deputy of Investment Planning and Develop	oment
1399	1394	Abfa Lorestan	Head of Customer Service	
1394	1389	Abfa Lorestan	Deputy of Planning and Human Resources	

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1389	1386	Abfa Lorestan	Program and Budget Office Manager	
1386	1384	Abfa Lorestan	Head of Plans, Budget and Credits	
1374	1372	Abfa Lorestan	programming expert	
yet	1394	Abfa Lorestan	Alternate member of the company's board of	of
			directors	

Experimental records and training course	
course title	Row
ICDL	1
English language and taking courses at a sufficient level	2
Familiarity with renewable energy	3
Explaining the instructions and training workshop for growth and promotion	4
Educational planning and technology	5
Evaluator training and familiarization with the EFOM model for preparing	6
statements	
Self-evaluation of the provincial water and sewage company based on the	7
EFOM model	
Productivity Management Course	8
Educational technology course	9
operation management	10
Economic assessment and environmental impacts of water systems	11
development (water industry specific)	
Seminar on the implementation of Article 44 of the Constitution in the water	12
and electricity industry	
Costing and Budgeting Accountant Course	13
Job classification and evaluation plan course	14
Healthy relationships between husband and wife	15
Experiences Documentation Course	16
rights administrative and social ,personal with women for course Familiarization	17
Work and time evaluation period	18
Participatory Management	19
knowledge management	20
Empowering methods to improve the consumption pattern of rural women	21
The role of women and counseling in the age of knowledge-based civilization	22
NLP and its role in the psychological patterns of managers and employees	23
Familiarity with the principles and concepts of jihadi culture and	24
management	
Awareness of energy consumption management	25
Familiarity with the law of general calculations	26
ACHIEVEMENTTCERTIFICATE	27
ACOUrseOnTheCosfQuality	28
INTERATIONALSTUDYTOURONTechnicalwaterandwastewaterInnovations	29
TRAININGCOURSEONCOStRecoveryandsubsidiesforwaterServiceproviders	30
Internal AU ditor Quality management System Training course, Based On ISO 9001:	31
2008	
QualityManagement	32
AuditorTrainingcourselSO9001:2000	33

Membership in committees or working groups

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Title of committee or working group	Row
Executive Committee for Training of Water and Wastewater Engineering Company	1
Outsourcing working group of Iran Water and Sewerage Engineering Company	2

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	3	
The work of the review team of the comprehensive budgeting system of water and		
sewage companies		
Human Resources Working Group of Iran Water and Sewerage Engineering Company	4	
Passive Defense Committee	5	
Real estate, technical and operation	6	
Management Development Commission	7	
Crisis management and passive defense	8	
Administrative Transformation Committee	9	
Water Committee without revenue	10	
Security and information technology	11	
Evaluation, classification and evaluation system coordination committee	12	
Bachelor of Economic Cost of Water and Sewage Disposal Services	13	
Secretary of Performance Management Committee	14	
Council for enjoining the good and forbidding the evil	15	
Welfare and wellness	16	
Workshop protection and hygiene	17	
Development of e-government and smartening of management structure and	18	
technologies		
Administrative health and protection of people's rights	19	
Human Capital	20	
Energy	21	
Sub-system of suggestions	22	
Sport	23	

**Areas under supervision** 

Areas under supervision			
name	position	Internal	Phone
mohammad karim	Director of the control office of plans and project		06633208314
rezaei	management		
siamak	Director of Planning and Budget Office		06633208314
parhizghar			
Ali Maaref	Director of the Office of Productivity Improvement		06633208314
	and Sustainable Development		
Ladan Masoudi	Director of the Office of Investment, Equipping		06633208314
	Financial Resources and Developing Partnerships		

#### **Duties:**

- 1. Necessary planning in order to carry out field activities and improve productivity and improve management
- 2. Preparing and setting goals and formulating periodic programs in coordination with other parts of the companyand Prioritize plans and programs and submit to operating management
- 3. Developing methods and policies, determining and evaluating existing systems and designing new systems in order to achieve the company's goals
- 4. Collecting, analyzing information and updating statistics and information within the framework of the company's duties and responsibilities
- 5. Review of plans and programs, Coordinating with the goals and policies set to make suggestions for reform and If necessary, combine plans and programs
- 6. Investigating the financial capacities, executive and personnel facilities in order to perform the necessary priorities in formulating the company's programs.
- 7. Monitoring implemented programs and Development of indicators and criteria for

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- evaluating programs and operations and Determining the standard deviation in order to analyze the strengths and weaknesses of executive methods and Finally, a proposal to reform the executive operation
- 8. Carrying out activities related to the review of advanced and uniform systems and methods of operation and operations
- 9. Creating and launching the required systems and upgrading the management information systems, promoting the mechanization of the systems, integrating and integrating information in order to create a database
- 10. Collaborate in reviewing practical strategies for outsourcing activities
- 11. Operational planning, preparation and adjustment of annual budget, development of indicators and criteria for the program and proposing studies related to areas of work
- 12. Preparation of specifications and results of applied research, creating the necessary ground for attracting relevant specialists and experts in conducting research.

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