Deputy of Investment Planning and Development

Introduction



Name and surname: Tayebeh Nikpai
Position: Deputy of Investment Planning and Development
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Educational background

University name	Field of Study	degree of education	
Allameh Tabatabaei University	Economical science	Bachelor	
Karaj Research Institute	System management and planning	MA	

work experience

Up to date	from	Service location	Position	
yet	1399	Abfa Lorestan	Deputy of Investment Planning and Development	
1399	1394	Abfa Lorestan	Head of Customer Service	

1394	1389	Abfa Lorestan	Deputy of Planning and Human Resources	
1389	1386	Abfa Lorestan	Program and Budget Office Manager	
1386	1384	Abfa Lorestan	Head of Plans, Budget and Credits	
1374	1372	Abfa Lorestan	programming expert	
yet	1394	Abfa Lorestan	Alternate member of the company's board of directors	

Experimental records and training course

course title	Row
ICDL	1
English language and taking courses at a sufficient level	2
Familiarity with renewable energy	3
Explaining the instructions and training workshop for growth and promotion	4
Educational planning and technology	5
Evaluator training and familiarization with the EFOM model for preparing statements	6
Self-evaluation of the provincial water and sewage company based on the EFOM model	7
Productivity Management Course	8
Educational technology course	9
operation management	10
Economic assessment and environmental impacts of water systems development (water industry specific)	11
Seminar on the implementation of Article 44 of the Constitution in the water and electricity industry	12
Costing and Budgeting Accountant Course	13
Job classification and evaluation plan course	14
Healthy relationships between husband and wife	15
Experiences Documentation Course	16
rights administrative and social ,personal with women for course Familiarization	17
Work and time evaluation period	18
Participatory Management	19
knowledge management	20
Empowering methods to improve the consumption pattern of rural women	21
The role of women and counseling in the age of knowledge-based civilization	22
NLP and its role in the psychological patterns of managers and employees	23
Familiarity with the principles and concepts of jihadi culture and management	24
Awareness of energy consumption management	25
Familiarity with the law of general calculations	26
ACHIEVEMENTTCERTIFICATE	27
ACOUrseOnTheCosfQuality	28
INTERATIONALSTUDYTOURONTechnicalwaterandwastewaterlnnovations	29
TRAININGCOURSEONCOStRecoveryandsubsidiesforwaterServiceproviders	30
InternalAUditorQualitymanagementSystemTrainingcourse,BasedOnISO9001: 2008	31
QualityManagement	32
AuditorTrainingcourseISO9001:2000	33

Membership in committees or working groups

Title of committee or working group	Row
Executive Committee for Training of Water and Wastewater Engineering Company	1

Outsourcing working group of Iran Water and Sewerage Engineering Company	2
The work of the review team of the comprehensive budgeting system of water and sewage companies	3
Human Resources Working Group of Iran Water and Sewerage Engineering Company	4
Passive Defense Committee	5
Real estate, technical and operation	6
Management Development Commission	7
Crisis management and passive defense	8
Administrative Transformation Committee	9
Water Committee without revenue	10
Security and information technology	11
Evaluation, classification and evaluation system coordination committee	12
Bachelor of Economic Cost of Water and Sewage Disposal Services	13
Secretary of Performance Management Committee	14
Council for enjoining the good and forbidding the evil	15
Welfare and wellness	16
Workshop protection and hygiene	17
Development of e-government and smartening of management structure and technologies	18
Administrative health and protection of people's rights	19
Human Capital	20
Energy	21
Sub-system of suggestions	22
Sport	23

Areas under supervision

name	position	Internal	Phone
mohammad karim rezaei	Director of the control office of plans and project management		06633208314
siamak parhizghar	Director of Planning and Budget Office		06633208314
Ali Maaref	Director of the Office of Productivity Improvement and Sustainable Development		06633208314
Ladan Masoudi	Director of the Office of Investment, Equipping Financial Resources and Developing Partnerships		06633208314

Duties:

1. Necessary planning in order to carry out field activities and improve productivity and improve management
2. Preparing and setting goals and formulating periodic programs in coordination with other parts of the companyand Prioritize plans and programs and submit to operating management
3. Developing methods and policies, determining and evaluating existing systems and designing new systems in order to achieve the company's goals
4. Collecting, analyzing information and updating statistics and information within the framework of the company's duties and responsibilities
5. Review of plans and programs, Coordinating with the goals and policies set to make suggestions for reform and If necessary, combine plans and programs
6. Investigating the financial capacities, executive and personnel facilities in order to perform the necessary priorities in formulating the company's programs.

7. Monitoring implemented programs and Development of indicators and criteria for evaluating programs and operations and Determining the standard deviation in order to analyze the strengths and weaknesses of executive methods and Finally, a proposal to reform the executive operation
8. Carrying out activities related to the review of advanced and uniform systems and methods of operation and operations
9. Creating and launching the required systems and upgrading the management information systems, promoting the mechanization of the systems, integrating and integrating information in order to create a database
10. Collaborate in reviewing practical strategies for outsourcing activities
11. Operational planning, preparation and adjustment of annual budget, development of indicators and criteria for the program and proposing studies related to areas of work
12. Preparation of specifications and results of applied research, creating the necessary ground for attracting relevant specialists and experts in conducting research.