

## Financial assistant and support

### Introduction



Name and surname: Ahmad Zalqi

Position: Financial assistant and support

Father's name: Khairala

Place of birth: azna

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Work address: Khorramabad - 4 Bahman Square - Valiasr St. - North Shahid Shafipour Boulevard - next to the Municipal Cooperation Organization

### Educational background

University name	Field of Study	degree of education
University Azad Aliguderz	Economy	degree s'Master
University Azad Aliguderz	Accounting	Masters

### work experience

Up to date	from	Service location	Position
continues	17/3/1402	Lorestan of sewage and Water	Support and Finance of Head
16/3/1402	12/1401/3	Lorestan of sewage and Water	manager financial
12/1401/2	2/1397/1	Lorestan of sewage and Water	manager planning and Budget
31/1/1397	2/1394/1	Flowerjan b Fadzla and Water	Accounting of Head
31/1/1394	15/7/1382	sewage and water Azna	manager financial
15/7/1382	1/1382/1	sewage and water Azna	accountant
29/12/1381	7/1378/1	sewage and water Azna	conservatory the of teacher

### Experimental records and training course

course title
40000 and 03000 service undergraduate for Explanation
Analysis Statement Financial

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Published on Lorestan Water and Wastewater Company (<https://en.abfa-lorestan.ir>)

regulations and rules Financial	
standards accounting	
projects construction of regulations the with Familiarity	
budgeting operational	
types its and Income	
managers financial for maturity Financial	
auditor legal and report audit independent with Familiarity	
workshop accounting Practical	
management knowledge of Establishment	
system administrative the in control and Supervision	
accounting advanced	
statements financial basic prepare to How	

## Membership in committees or working groups

Title of committee or working group	Row
Committee Safety Water the of Member	1
committee loan staff s'company the of Member	2

## Areas under supervision

name	position	Internal	Phone
Bijan kamyab	Manager of warehouses	203	33225804-33
Mohsen Soltani Far	Commercial Affairs Manager	210	33225804-33
Ali Karam Elahi	Support office manager		
Mohammad Rashidi Mehr	Acting director of financial affairs	204	33225804-332

## Duties:

1. Adjust the executive action plan of the relevant unit according to the determined policy.
2. Organizing, planning, controlling, coordinating and dividing work in the unit under supervision.
3. Cooperation in preparing and regulating the company's financial and economic policies and policies based on management approvals.
4. Cooperation in preparing and arranging the necessary instructions and directives for the implementation of the company's financial regulations and plans.
5. Planning and preparing comprehensive plans to make the necessary changes in the operating methods of finance and their compliance with the resulting changes in the internal and external constraints of the company.
6. Planning and preparing important financial plans to reduce costs along with financing and Economic limit of funds.
7. Investigating the possibilities and implementation limitations of new projects and projects from the economic, financial, profitability point of view and Prepare the necessary explanatory report in this regard and submit it to the superior.
8. Final control of all financial documents to ensure the accuracy of the contentsAnd their compliance with the relevant rules and regulations.
9. Supervision and cooperation in timely preparation and adjustment of various financial reports, balance sheet and financial balance sheets required by the company.
10. Supervision and follow-up on determining the cost price of the company's services.
11. Supervise the implementation and observance of domestic regulations and financial laws in the registration and issuance of financial documents.

12. Carrying out economic and financial studies in order to estimate the executive costs of the company's capital projects.
  13. Reviewing and commenting on contracts concluded with customers and contractors in terms of compliance with financial laws and board approvals.
  14. Supervision and follow-up on the receipt of current and arrears of the company by the relevant parties.
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